



**GCM ITS Priority Corridor
Awareness & Communications Work Group
August 24, 2005
Telephone Conference Call**

Meeting Minutes

The GCM Awareness and Communications Work Group held a meeting on Wednesday, August 24, 2005. Chuck Sikaras of IDOT chaired the meeting.

Action items are italicized and bold. A list of committee members in attendance is included at the end of these meeting minutes.

1. Minutes from Awareness and Communications Work Group

Handout: *July 19, 2005 Draft Meeting Minutes*

The work group approved the July 19, 2005 minutes. No changes were noted.

2. ITS Midwest/GCM Newsletter

Handout: *Articles/News Briefs Still Needed and Submitted*

The group reviewed the potential news articles and news briefs handout and suggested adding a Security Update in addition to the committee updates. ***Tom Ewing, Argonne National Laboratory to provide a Security Update article.*** The article will include information on working towards a multi-jurisdictional workshop/exercise, however no date has been set.

Joelle McGinnis, ISTHA, indicated that a press release was recently completed by the Skyway. ***McGinnis to send Roelofs a copy of the press release regarding the Skyway.***

The newsletter will be printed and distributed in October 2005 and Illinois will be responsible for mailing the newsletter. ***Tina Roelofs, URS, to contact Ken Glassman to request stamps for the mailing of the newsletter.*** Sikaras indicated that there are 50 or 60 stamps remaining from the last newsletter Illinois mailed that could be used.

The group discussed updating the membership distribution list.

- § Roelofs noted that there are fewer than 30 requests to receive the newsletter electronically.
- § Sikaras noted that the list needs to be updated since it hasn't been done in over two years. The group agreed that Roelofs, Sikaras, and Paul Lamb of URS should determine the individuals/parties responsible for updating the GCM distribution list.

After the list is updated, the Awareness and Communications Work Group should develop a list of additional individuals to add as appropriate.

3. Next Meeting

The next GCM Awareness and Communications Work Group meeting will be held September 27, 2005 at 9:00 a.m.

Awareness & Communications Work Group August 24, 2005 – Telephone Conference Call Attendees

<u>Name</u>	<u>Representing</u>	<u>Phone</u>
Tom Ewing	Argonne National Laboratory	630-252-5455
Joelle McGinnis	ISTHA	630-241-6800 ext. 2380
Tina Roelofs	URS	(612) 373-6876
Chuck Sikaras	Illinois DOT	(847) 705-4800