



**GCM ITS Priority Corridor
Deployment Committee Meeting
Wednesday, September 18, 2002, 1:30 p.m.
IDOT Emergency Traffic Patrol
3501 South Normal Avenue, Chicago, IL**

Meeting Minutes

1. Introductions and Review of the Agenda

Introductions were made. Mark Newland, INDOT, chaired the meeting. A list of Deployment Committee members in attendance is included at the end of these minutes.

2. July 19, 2002 Deployment Committee Group Meeting Minutes

Handout: 1) DC 2A-091802 – July 19, 2002 Draft Deployment Committee Minutes

Actions: 1) URS to incorporate comments into minutes

The committee approved the minutes, pending prior comments by Chuck Sikaras, IDOT.

3. Executive Director's Report

Actions: 1) Shamo to keep track of time spent as Executive Director

Dan Shamo, the GCM Executive Director, reviewed the Executive Director Work Plan, which outlines specific deliverables and metrics to measure the success of the Executive Director. He will produce a regular report for the Coordination Work Group and Deployment Committee that identifies progress he has made on these tasks.

The Executive Director will promote the Corridor, beginning with the ITS World Congress in October.

This is Shamo's first formal attempt at defining Executive Tasks. Work group members should send any comments to him at dan_shamo@urscorp.com.

URS staff will still handle the day-to-day activities, while the Executive Director will address issues such as providing information, organizing and coordinating activities. As both GCM Executive Director and a member of the URS program management team, Shamo will make sure to manage his time to focus on important issues and not day-to-day activities. Jeff Hochmuth of Iteris suggested that the Executive Director keep track of hours spent on promoting and guiding the Corridor. Jeff Benson, URS, noted that this is a one-year trial position.

Hochmuth pointed out that this position could have synergies with ITS Midwest. He suggested that the position should be included in the ITS Midwest Executive Committee as an ex officio member. One of the functions of the ITS Midwest Executive Committee is to educate members and pursue funding for essential priority projects. David Zattero, IDOT, noted that GCM will be spending resources on ITS Midwest activities, so it is good that the Executive Director would be on the board. His presence may also help with private-public partnerships. The work group agreed that it would be acceptable and beneficial for ITS Midwest to invite the GCM Executive Director to be an ex officio member of the ITS Midwest Executive Committee. Hochmuth will approach the ITS Midwest Executive Committee about inviting the GCM Executive Director.

Shamo pointed out that the Executive Director is a resource to the Corridor, he does not run it. He will work to promote Corridor activities to policy makers.

Zattero stressed that the position should be action-oriented and how the Corridor can make progress.

4. Update on Project Status

Handouts: 1) *GCM Program Update – Project Status*

Actions: 1) *URS to list accomplishments for projects for next meeting.*

Jeff Benson, URS, reviewed the status of the ten Essential and Priority projects from the Corridor Program Plan Update. Work has been initiated on six of the ten projects. Those six are: Gateway Operations and Enhancements; Continued Program Management Support; Provide Communications Links at State Borders; Integrated Corridor-Wide 5-1-1 Strategy; Multi-State Agreements for Coordinated VMS Message Posting; and Endorsement of Coordinated Incident Management Practices, Outreach, and Training.

Hochmuth suggested that in the future it may be more helpful to list what has been done for each project.

Scott Lee of the Illinois DOT will chair the GRICC, and Hochmuth will help facilitate. The chair of each work team or committee must be a representative from a public agency. John Corbin, WisDOT, wanted to make sure that public agencies are leading the committees.

5. 511 Application, FY 2003 ITS Deployment, and other Pursuits

Actions: 1) *Shamo to follow up on ITS Deployment Incentives Program*

The three states discussed where they are in the 511 program. Indiana is finding match money and working on the RFP, which should be out in late October. Illinois has a statewide 511 Committee established, and has submitted a partnership agreement with FHWA. The Illinois

RFP should be out in mid-October. Illinois will be addressing a statewide strategy and concept for 511. The Wisconsin RFP has been released.

Each state will determine the consultant to work on that state's project. The scopes of each RFP are general, and the common details will be worked out later. The telecommunications and regulatory environment will be different in each state. Each state's consultant will have to work with those of the other states to make sure the systems are interoperable.

Illinois has submitted an application for the FHWA Computer-Aided Dispatch (CAD)/ Field Operational Test Program. Part of the plan is integrating TIMS, TSC, and the Gateway.

Illinois has also submitted a funding request for the FY 2003 Security ITS Model Deployment. One application will be chosen, and there is a lot of competition.

Zavattero noted that funding applications pop up and cannot be budgeted for. The public agencies must have an idea of how to attain matching funds and be able to quickly assemble public/private partnerships. The GCM Executive Committee is aware of these problems and the state DOTs will address them on a case-by-case basis.

Zavattero noted that the GCM Corridor has submitted applications for the ITS Deployment Incentives Program, and has not yet heard back on their status. This could be an opportunity where the GCM Executive Director could find out the status of that application while promoting the Corridor.

6. GCM Congressional Tour

The original GCM Congressional Tour that was scheduled for early August has been postponed due to a lack of timely responses. The tour will be rescheduled, and the Coordination Work Group will plan ahead and work with DOT legislative liaisons to promote good attendance. The Executive Director may make some promotional contacts before the next tour, which will probably be in spring of 2003.

Hochmuth suggested contacting members of the Congressional ITS Caucus. The Coordination Work Group was aware of that, and will contact appropriate members.

Corbin suggested making the tour a combination of a showcase and needs scan. The Corridor could emphasize what has been deployed, but also point out what still needs to be done. He suggested including groups such as emergency planning and first response in the tour. They could make a pitch for additional work/funds along with ITS, instead of having the two groups competing against each other.

Zavattero suggested reviewing the CPP Priority Projects before the tour.

7. FHWA Status Report

The FY 2003 Transportation Appropriations Bill will probably not be passed in Congress this year. They will likely extend the current bill.

FHWA has released a policy paper on AMBER Alert. The FHWA does not directly endorse the program's use, but believes that as long as a policy and procedure is in place on the state level, the program is acceptable.

8. GCM Corridor Work Group Updates

Awareness & Communications Work Group

The work group is finalizing the GCM video. The video will be completed in time to distribute at the ITS World Congress. It will be shown in the IDOT booth, and will be available for use in any technical tours.

The ITS Midwest/GCM Newsletter is in the final stages of editing, and will be mailed before the ITS World Congress.

Traffic and Incident Management Work Group

Ron Carlson of Illinois EMA gave a presentation to the group on Incident Command. The work group will try and arrange a two-day course on Incident Command.

The work group will develop call-out lists so that WisDOT, INDOT, IDOT, and ISTHA know whom to call at other agencies/TMCs during emergencies.

Commercial Vehicle Operations

The work group listened to a presentation on weigh-in-motion sensors by IRD at its last meeting.

GRICC

Scott Lee of IDOT will chair the modified GRICC. The group will look at technical issues, such as sharing data between states. Some areas it can look at are detailed integration of systems, glitches with data transferal, and architecture maintenance.

Hochmuth suggested agencies make sure their contractors participate in the GRICC.

Zavattero recommended that the committee members have a review training session on the Gateway. They should know the capabilities of the Gateway, including how it is designed for notification.

9. Next meeting and Other Business

The next Deployment Committee meeting was originally scheduled for December 12, 2002.

*NOTE : The next Deployment Committee meeting has been moved to **January 9 at 11:00 a.m.***

Deployment Committee
September 18, 2002 - Meeting
Attendees

<u>Name</u>	<u>Representing</u>	<u>Phone</u>
Wendall Meyer	FHWA	(217) 492-4634
Promise Otaluka	FHWA	(217) 492-4627
Dennis Lee	FHWA	(317) 226-5351
Jeff Hochmuth	Iteris	(630) 926-1487
David Zavatiero	IDOT	(847) 705-4800
Scott Lee	IDOT	(847) 705-4800
Chuck Sikaras	IDOT	(847) 705-4800
Jim McKay	IDOT – ETP	(773) 624-0470
Mark Newland	INDOT	(317) 232-5523
Joe Ligas	Representing INDOT	(630) 985-0454
Bill Brown	NIRPC	(219) 763-6060
Phil DeCabooter	WisDOT	(608) 267-0452
John Corbin	WisDOT	(414) 227-2150
Michael Hardy	WisDOT	(414) 227-2141
Jeff Mantes	City of Milwaukee	(414) 286-2451
Mark Thomas	CATS	(312) 793-3467
Mousa Abbasi	HNTB Corporation	(312) 930-9119
Karen George	Parsons	(312) 930-5237
Jeff Benson	URS	(612) 373-6444
Paul Lamb	URS	(612) 373-6463
Dan Shamo	URS	(317) 636-7469