



Meeting Minutes
GCM ITS Corridor Deployment Committee
Tuesday, September 23, 2004, 12:00 p.m.
FHWA Resource Center
19900 Governors Drive, Olympia Fields, IL

1. Introductions & Review of Agenda

The meeting started with attendees introducing themselves. David Zavattero, IDOT, chaired the meeting. A list of Deployment Committee members in attendance is included at the end of these minutes.

2. March 30 and June 10, 2004 Deployment Committee Meeting Minutes

Handouts: 1) DC 2A-092304: March 30, 2004 Draft DC Meeting Minutes
2) DC 2B-092304: June 10, 2004 Draft 511 Workshop Minutes
3) DC 2C-092304: DC Action Tracking Form

Actions: 1) Lamb to update meeting minutes

The Meeting minutes from the March 30 and June 10, 2004 DC meeting were approved pending comments from Chuck Sikaras and David Zavattero of IDOT.

3. July Executive Committee Meeting

Handouts: 1) DC 3A-092304 – July 15, 2004 Draft EC Meeting Minutes

Actions: 1) Lamb to send hard copies of the Annual Report to the chief executives of the DC member agencies, copying in DC representatives from that agency
2) Lamb to send notice to GCM members that Annual Report is available on the PIC

Since most participants attended the July 15th Executive Committee meeting, Jeff Benson of URS did not review the meeting. The 2003/2004 Annual Report has been posted to the GCM Public Information Center (<http://www.gcmcommunicator.com/public-library/pic-reports/pic-corridor-program-plan/2004AnnualReport.pdf/view>) Lamb will send hard copies of the report to the chief executives of the Deployment Committee member agencies, copying in the Deployment Committee representative for that agency. He will also send a notice to GCM members that the report is available on the PIC.

4. Executive Director's Report

- Actions:** 1) Shamo and Lamb to involve MDOT in a videoconference with the Corridor Action Team
 2) Shamo to submit a list of possible coordination activities with MDOT to CWG for review

Dan Shamo, GCM Executive Director, reported that he traveled to Grand Rapids, MI to discuss the GCM Corridor with members ITS division of the Michigan DOT. They are interested in developing a working relationship with the GCM Corridor and possibly sharing traveler information. The committee agreed that Shamo should explore joint actions with MDOT. Shamo and Lamb will work on involving Michigan members in a videoconference with the Corridor Action Team, possibly in late October. The meeting could provide a summary of CAT activities this year and a look at potential activities for next year. Shamo will lay out a variety of possible joint activities, such as linking the Gateway and MDOT traveler information websites, for MDOT representatives to vote on and submit the draft list to the Coordination Work Group for review.

5. Incident Management Performance Measures

- Actions:** 1) TIM Performance Measures Subgroup to discuss system performance measures

Shamo reported that URS is contacting agencies to see what data can be provided to develop performance measures based on incident response time. The Performance Measures Subgroup may ask agencies to slightly change their procedures and send incident information to the Gateway.

Zavattero discussed system-wide performance measures. MitreTek generates monthly reports and trend analysis in several metro areas. They examine measures such as travel time index and travel buffer. The system performance measures are occasionally posted on the FHWA Operations Exchange website. Dean Mentjes, FHWA, noted that performance measures can be used by USDOT and state DOTs to identify where to spend limited resources. Zavattero suggested that this is something the Corridor should look at in the future. Benson suggested that this could be a topic for an action team to be developed around. DeCabooter noted that a good contact for system performance measures in Wisconsin is David Cipra of WisDOT.

6. I-80/I-90/I-294 Construction Corridor Action Team

- Actions:** 1) CAT to invite CTA to meeting in future

Zavattero noted that CTA is performing construction along its stops on the Dan Ryan. He suggested that they should be involved in the Corridor Action Team. Committee members were unsure what agency controlled some of the DMS along the Dan Ryan.

7. GCM Brochure

- Actions:** 1) Lamb to ask DC members to review draft brochure articles by September 30

Sikaras noted that he would like comments on draft brochure articles by September 30. Lamb will send out an announcement of the comment due date to Deployment Committee members not present.

8. FHWA Status Report

9. Update on Projects Status

Handouts: 1) DC 9A-092304 – Priority Project Status Update, as of September 23, 2004
2) DC 9B-092304 - Work Order Status Report as of September 23, 2004

Zavattero made comments on the Work Order Status Report.

10. GCM Corridor Work Group Updates

Handouts: 1) DC 10A-092304 – Corridor Work Group/Committee Updates, September 23, 2004

Actions: 1) Newland to follow up with Iron Mountain on status of Gateway/Borman interface
2) Lamb to add “move-it” law discussion to TIM agenda

Awareness & Communications Work Group

- Sikaras reported that the work group is developing a brochure for the GCM Corridor.
- The work group will develop a newsletter to mail before the 2005 ITS Midwest Annual Meeting.

CVO

- There was a presentation on IDOT’s truck parking management and weigh station queue detection projects at the March 30th CVO Work Group meeting.
- There was also a CVO/Security Workshop May 11-12. Research presented at the workshop could be brought into GCM Corridor projects.

GRICC

- GRICC is exploring possible updates to the Gateway system and links between state TMCs. One possible enhancement to the Gateway webpage is automatically linking to another agency’s website if the data connection from that agency is disrupted.
- The committee will finalize its Data Sharing Report.
- The committee will look at 511 information integration.
- Newland will follow up with Iron Mountain on the Gateway/Borman interface.

Transit

- IDOT and RTA submitted a proposal on a multi-modal trip planner to provide on-line tools for planning a trip.

Traffic Incident Management

- The TIM is looking at including more private agencies and towers, possibly creating a subgroup to deal with towing issues.
- The work group is exploring an incident management conference. The level of public and private involvement/funding will need to be addressed.
- Shamo suggested that the TIM could look at endorsing “move-it” laws. Existing laws and DOT policies in the three states would have to be examined as well as ways to advertise these laws.

Transportation Security

- Shamo is developing a draft Security Work Plan.

11. Other Agency ITS Status Reports

Handouts: 1) DC 2A-033004 – December 29, 2003 Draft DC Meeting Minutes

Indiana

- Indiana is looking to expand the Borman traffic management system to the Michigan state line. This would initially involve DMS installation, but not detectors. Fiber may be installed to the state line to expand the system.
- The Share-the-Drive advertisement campaign is on hold in Indiana as CATS is awaiting a signature authorizing UIC to operate the server for the on-line tool.

Illinois

- Illinois is developing a Statewide ITS Strategic Plan and Architecture. A draft Concept of Operations and architecture development document have been posted at the project website, www.ilits.org. Illinois will hold architecture workshops in the coming months.
- Illinois has received a draft requirements/specifications report for its 511 Traveler Information System planning effort. The report will recommend a hybrid system using public data distributed by a system operated by a private firm. After the planning effort is completed, IDOT will prepare an RFP for final design and implementation of the system.
- Some IDOT Emergency Traffic Patrol vehicles will be equipped with AVL equipment to send and receive real-time data. The project is currently looking at developing and combining system requirements.
- The IDOT Traffic Systems Center has entered into an intergovernmental agreement with University of Illinois at Chicago to provide technical support.
- In future system development contracts, IDOT will include language giving it co-ownership of software and source code documentation. This will give it more flexibility in updating, repairing, and enhancing the systems after they are installed. Zavattero suggested that this might be something the corridor might want to look at.
- The IDOT ITS Program Office is working on a project in the Rockford/Janesville area where the Illinois Tollway will install and operate a DMS in Wisconsin. Wisconsin will explore a reciprocal arrangement.

Wisconsin

- Wisconsin has completed its statewide architecture and will hold TurboArchitecture training.
- Wisconsin is performing a benefit/cost analysis using to use in including projects in the ITS

improvement program. This continues Wisconsin's efforts to strategically accomplish project statewide. Both CATS and URS have experience with IDS software and might be able to assist WisDOT.

- The draft Wisconsin 511 Traveler Information System draft Deployment Plan is out for review.
- Wisconsin is developing statewide Traffic Operations Plan.

12. Next Meeting and other Business

Actions: 1) Lamb to ask DC members for ways to increase attendance

The next meeting was scheduled for December 21 at noon.

Due to the recent low turnout at Deployment Committee meetings, the committee may be restructured. One option is to disband the committee and create a series of action teams. Another is to have annual meetings and send out email updates to committee members. Lamb will send out a notice to Deployment Committee members asking for the reasons for the low turnout and for ways to increase attendance in the future. Lamb will synthesize the comments and submit them to the Coordination Work Group.

Deployment Committee September 23, 2004 - Meeting Attendees

Name	Representing	Phone
John Berg*	FHWA	(608) 829-7515
Dean Mentjes*	FHWA	(217) 492-4631
David Zavattero	IDOT – ITS	(847) 705-4800
Chuck Sikaras	IDOT – ITS	(847) 705-4800
Mark Newland	INDOT	(317) 232-5523
Meggan Simpson	INDOT	(317) 232-0670
Joe Ligas	Representing INDOT	(630) 985-0454
Phil DeCabooter	WisDOT	(608) 267-0452
Jeff Benson	URS	(612) 373-6444
Dan Shamo	URS	(317) 636-7469
Paul Lamb	URS	(612) 373-6463

* participated via videoconference or teleconference